



Policies and Fees

- Fees: \$75: 55-60 minute; \$60: 40-45 minutes; \$40: 30 minutes
- \$50 non-refundable deposit due at enrollment to hold agreed upon time and will be put towards first class.
- **Payment is due before class begins.**
- Alphabetic Principles requires **24 hours' notice for cancellations.** Payment will be put towards the next class.
- Otherwise under 24 hours, payment goes towards cancelled or missed class. If payment has not been paid, **it is due at the time of the missed class to cover class fee.**
- If student has not logged in by **10 minutes after the start of the class, the teacher will log out. Payment is non-refundable.**
- We understand that things come up, such as illness, schedule conflicts, or technology issues, **but no shows and last-minute cancellations require payment.**
- Alphabetic Principles **requires 4 weeks' notice of discontinuation** of services as a courtesy.

Client Signature: _____

Please sign

Contact information: _____

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